



# MGM INSTITUTE OF HEALTH SCIENCES, NAVI MUMBAI

(Deemed to be University u/s 3 of UGC Act, 1956)  
Accredited by NAAC with 'A++' Grade

## INSTRUCTION FOR 20<sup>th</sup> CONVOCATION

**Instruction for candidates attending 20<sup>th</sup> convocation (In presence) on 22<sup>nd</sup> September 2024 at Chhatrapati Sambhajnagar (Aurangabad).**

1. Registration will start from **21<sup>st</sup> September 2024, 5.00 pm to 7.00 pm** and will continue on **22<sup>nd</sup> September 2024** from **7.00 am to 08:15 am**. So kindly make travel /stay arrangements accordingly.
2. Candidates must carry valid ID proof and carry convocation application form.
3. Each candidate has to pay **INR-3000/- in cash** to pay as deposit towards convocation robe which is refundable after the convocation is over. Every candidate will be given coupon which should be produced to claim refund of the deposit. In case of loss of coupon/not reporting at the counter by the candidate/no return of robe, deposit will be confiscated.
4. The degree will be conferred, during the convocation by hon'ble Chancellor to all Health Science graduands. The detail of reporting of students & convocation ceremony is as under:

### CONVOCATION CEREMONY DETAILS

<b>MORNING SESSION</b>	
<b>Timing</b>	<b>Activities</b>
7.00 am	Registration of all students
8.45 am	Reporting of all students (UG, PG & PhD programmes) in auditorium for convocation ceremony <ul style="list-style-type: none"><li>• <b>Kindly note only one parent of MBBS, MD/MS,Ph.D &amp; Gold Medal candidates is permitted to occupy seat in Rukhmini auditorium in morning session as degrees to these candidates will be awarded in morning session. Due to space constraint inside the hall the arrangement of live streaming will be shown to the other parents in another hall.</b></li><li>• <b>Only one parent of BPT, BPO, B.Sc (AHS) &amp; M.Sc candidates will be allowed in Rukhmini auditorium in afternoon session as degrees to these candidates will be awarded in afternoon session</b></li></ul>
9.30 am	Academic procession
9.45 am	Lamp lighting and Saraswati Vandana
9.55 am	Hon'ble Chancellor declares the convocation as open

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9.57 am	Welcome of Dignitaries
10.10 am	Vice Chancellor reports
10.20 am	<b>Awarding Degree on stage to MBBS/MD/MS/PhD's and Gold Medals</b>
1.00 pm	Exhortation by Hon'ble Chancellor
1.05 pm	Hippocratic Oath by Dean Faculty
1.15 pm	Convocation Address by the Hon'ble Chief Guest
1.25 pm	Address by the Hon'ble Chancellor
1.35 pm	National Anthem followed by retreat of academic procession
1.40 pm to 2.40 pm	Lunch Break
<b><u>AFTERNOON SESSION:</u></b>	
2.30 pm	Reporting of all students of Allied Programmes (BPT, BPO, B.Sc. & M.Sc.) in Auditorium Hall. <b>Only 01 parent of BPT,BPO,B.Sc. &amp; M.Sc. candidates permitted in Auditorium Hall</b>
2.50 pm	<b>Awarding of Degrees on stage to BPT, BPO, B.Sc. &amp; M.Sc. candidates</b> by Hon'ble Vice Chancellor and other dignitaries.

5. Live streaming will be telecasted on YouTube. The link will be available on official website [www.mgmuhs.com](http://www.mgmuhs.com) on **22<sup>nd</sup> September 2024**.
6. Candidate those who fail to report the auditorium **on or before 8.45 am WILL NOT BE** allowed inside the auditorium.
7. You are requested to be in your seat **on or before 08.45 A.M.** and remain seated till the convocation procession retires.
8. Candidates are requested not to change their earmarked seats under any circumstances. This will enable smooth flow of degree awarding process.
9. Please **switch off your Mobiles** during the Convocation.
10. Please stand at designated place in procession as directed by the volunteers
11. Please rise and remain standing while ceremonial procession arrives and retires.
12. Please stand in attention at the time of rendition of National Anthem.
13. Only official photographer will be allowed to take photographs during the ceremony. **No parent should come forward for taking photograph.**

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**14. Selfie point is arranged at convocation venue for students to capture this memorable occasion.**

15. The convocation ceremony is a solemn occasion, please observe silence.

16. In case, candidates who have registered for convocation in person but fails to attend will be considered 'in absentia' category and will have to pay additional charges of INR 2500/- to receive the degree 'in absentia'.

17. Candidates should verify all details on the degree certificate and in case of correction, can apply to the University on mail id convocation@mgmuhs.com till 22<sup>nd</sup> October 2024. Request for correction received after 22<sup>nd</sup> October 2024 will be chargeable.

18. Candidates shall follow instructions of volunteer and organizing team and cooperate with them for smooth conduct of convocation program.

19. Food Coupon will be provided at registration counter to (01 student + 02 parents) only.



*Shawar*  
12/09/24  
Controller of Examinations  
MGMIHS, NM